

--	--	--	--	--	--	--	--	--	--

Gandhi Institute of Engineering and Technology University, Odisha, Gunupur
(GIET UNIVERSITY)



B. Tech (Third Semester - Regular) Examinations, November – 2024

23BHS23001- Intermediate Communication Skills and Critical Thinking
 (Common to all branches)

Time: 3 hrs

Maximum: 60 Marks

Answer ALL questions
(The figures in the right hand margin indicate marks)

PART – A**(2 x 5 = 10 Marks)**Q.1. Answer **ALL** questions

	CO #	Blooms Level
a. Define Comprehensive Listening.	CO2	K1
b. Outline the concept of Proofreading.	CO4	K2
c. Mention two ways to overcome stage fear.	CO3	K1
d. Lucubrate Skimming.	CO5	K2
e. What do you understand by the term Lateral thinking?	CO6	K2

PART – B**(10 x 5 = 50 Marks)**Answer **ALL** the questions

	Marks	CO #	Blooms Level
2. a. Explain the different types of Listening.	5	CO2	K1
b. Discuss the importance of empathy and open-mindedness in Comprehensive Listening.	5	CO2	K2
(OR)			
c. Explain how Listening is different from Hearing, with examples.	5	CO2	K2
d. What are the techniques to improve Comprehensive listening skills?	5	CO2	K1
3.a. List the Dos and Don'ts that can help in overcoming Stage fear.	5	CO3	K1
b. Suggest effective tips for improving Speaking Skills.	5	CO3	K2
(OR)			
c. How does public speaking improve leadership skills and critical thinking?	5	CO3	K2
d. Write the significance of Public Speaking in personal and professional growth.	5	CO1	K2
4.a. Differentiate between Free writing and Drafting.	5	CO4	K2
b. Describe the stages involved in Professional Writing.	5	CO4	K1
(OR)			
c. Write a note on the importance of Proofreading.	5	CO4	K2
d. Explain why effective writing is crucial for a professional's success.	5	CO1	K2
5.a. Explain the techniques that can be used to improve Reading skills.	5	CO5	K1
b. What do Evaluation and Self-regulation mean in critical thinking?	5	CO6	K2
(OR)			
c. Explain the different types of Reading and their objectives.	5	CO5	K1
d. Difference between Lateral Thinking and Critical Thinking.	5	CO6	K2
6.a. Critical Thinking important for students' development. Justify.	5	CO6	K2
b. Describe the core skills associated with Critical Thinking?	5	CO6	K1
(OR)			

c. **Read the passage carefully and answer the following questions.**

10 CO5 K2

In today's fast-paced world, the importance of time management cannot be overstated. It is a skill that allows individuals to prioritize tasks, increase productivity and reduce stress. Effective time management involves setting clear goals, breaking them into smaller, manageable tasks, and creating a schedule that allows for both work and leisure. One key aspect of time management is understanding that not all tasks are created equal. Urgent tasks should be tackled first, while less pressing activities can be scheduled for later. Additionally, learning to say no to distractions is crucial for staying on track. Over time, practicing these skills helps individuals achieve a balance between personal and professional commitments, leading to better overall well-being.

- i) What is the main idea of the passage?
- ii) List two key aspects of time management mentioned in the passage.
- iii) Why is saying no to distractions important in time management?
- iv) How does effective time management contribute to personal well-being?
- v) What is suggested to help individuals prioritize tasks effectively?

--- End of Paper ---